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Policies and Procedures Minutes 12/6/2011

Policies and Procedures Subcommittee, Arlington School Committee

School Committee Room – December 6, 2011 – 4:00p.m.

APPROVED Minutes

In Attendance:

Subcommittee Members: Judson L. Pierce-Chair

Jeffrey Thielman

Joseph Curro

School Committee Member: Bill Hayner

Administration: Superintendent Kathleen Bodie (arrived at the meeting at 4:25p.m.)

Public: Dick Fanning, Finance Committee (arrived at the meeting at 4:45pm), Gabriella Lawrence (parent, left the meeting at 4:45pm), Bob Sprague

A motion to approve the subcommittee minutes of 11/7/11 made by Mr. Thielman, seconded by Mr. Curro, passed unanimously.

Ms. Lawrence spoke during public participation as a parent concerned about re-districting, open enrollment.

Mr. Curro shared drafts of file revisions and new file creations.

- File BBAA concerning school committee member authority. Mr. Curro noted that this clarifies policy on information requests and circulation of draft motions. Motion made by Mr. Curro to recommend this to the full School Committee for first reading at the December 22, 2011 meeting. Seconded by Mr. Pierce, passed unanimously.
- File BDEA concerning school committee standing subcommittees. It was noted that it would be beneficial to have a facilities and property subcommittee because of the all the infrastructure/property related business that has been coming up and will come up in the near future. Mr. Thielman suggested that District Accountability also address special education issues referred to that subcommittee by the full School Committee. Motion made by Mr. Thielman to recommend this to the full School Committee for first reading at the December 22, 2011 meeting. Seconded by Mr. Curro, passed unanimously.
- File BDEB concerning School Committee Liaisons to individual schools. Motion made by Mr. Curro to recommend this to the full School Committee for first reading at the December 22, 2011 meeting. Seconded by Mr. Pierce, passed unanimously.
- File BDF concerning Advisory Committees to the School Committee. Motion made by Mr. Curro to recommend this to the full School Committee for first reading at the December 22, 2011 meeting. Seconded by Mr. Pierce, passed unanimously.
- File BDFA concerning School Councils. It was noted that MASC will do free training for School Councils. Motion made by Mr. Curro to recommend this to the full School Committee for first reading at the December 22, 2011 meeting. Seconded by Mr. Thielman, passed unanimously.
- File BDFB concerning Advisory Committee on High School Athletics. It was noted that this would be a standing advisory committee. Motion made by Mr. Curro to recommend this to the full School Committee for first reading at the December 22, 2011 meeting. Seconded by Mr. Pierce, passed unanimously.
- File JJIB concerning Interscholastic Athletics. It was noted that this corrects the dated league reference. Motion made by Mr. Curro to recommend this to the full School Committee for first reading at the December 22, 2011 meeting. Seconded by Mr. Pierce, passed unanimously.
- There was a discussion of revisions to File FA/FB/FBB concerning district lines. It was noted that the policy revisions include specifying class size triggers for offering elementary enrollment outside of home district, establishes requirement

for more accurate enrollment reporting, removes arbitrary capacity numbers. Dr. Bodie noted that a great deal of work would be placed upon the central office in one of the busiest months of the school year(August) in notifying parents of capacity going over the 10% median benchmark. The subcommittee acknowledged that further work and study needs to be done to this file before recommending it for first reading.

Tentative next meeting date/time: December 21, 2011 at 4:30p.m. The subcommittee will tackle HE/HF concerning School Committee Negotiating Agents as well as other business.

Mr. Pierce moved to adjourn at 5:00p.m., seconded by Mr. Thielman. Motion passed unanimously.